

GREEN TOWNSHIP COMMITTEE
FEBRUARY 21, 2018

CALL TO ORDER

Mayor Conkling called the February 21, 2018, meeting of the Green Township Committee to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ADEQUATE NOTICE: Mr. Zschack read the statement of adequate notice.

ROLL CALL: Present: Mrs. Peg Phillips, Mr. Bader Qarmout, Mrs. Ginnie Raffay and Mayor Daniel Conkling
Absent: Mrs. Jim Chirip

Mrs. Phillips motioned to excuse the absent member.

Seconded: Mr. Qarmout

Discussion: None

All were in favor.

CONSENT AGENDA:

1. RESOLUTIONS:

- a. Resolution 2018-53 - Appoint Fire Fighter - Brian Peralta
- b. Resolution 2018-54 - Donation to Sussex County Economic Development Partnership

2. CORRESPONDENCE: (Acceptance for Filing of the Following)

- a. Introduction of an Ordinance of the Township of Allamuchy Replacing Section 190-704 of the Code Regarding the Land Use Board

3. REPORTS: (Acceptance for Filing of the Following)

- a. Trinca Airport Safety Inspection Checklist - February 4 and 13, 2018
- b. Sussex County Dept. of Environmental and Public Health Services - January 201

4. APPLICATIONS: (Approval of the Following)

None

5. MINUTES:

Minutes ready for approval - February 5, 2018 regular session

Mrs. Phillips motioned to approve the Consent Agenda with the removal of the minutes

Seconded: Mr. Qarmout

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip				X
Mrs. Phillips	X			
Mr. Qarmout	X			
Mrs. Raffay	X			
Mr. Conkling	X			

Mrs. Phillips motioned to carry the minutes of February 5, 2018, to the March 5, 2018, meeting so that the minutes can be further reviewed in relationship to discussion on the procedure for Sussex County Agricultural Development Board. Mrs. Phillips is of the opinion that the minutes did not properly reflect the full discussion.

Seconded: Mrs. Raffay

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip				X
Mrs. Phillips	X			

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Mr. Qarmout	X			
Mrs. Raffay	X			
Mr. Conkling	X			

DISCUSSIONS:

- a. **Budget** - The Committee reviewed the requests from the Fire Department and the First Aid Squad. The Fire Department is requesting funds in addition to their donation. A list of budget priorities was provided from the Fire Department. The First Aid Squad is requesting additional funds towards the purchase of new pagers. The Committee has concerns of additional funds for the Fire Department. The CFO suggested for better tracking purposes the Fire Department and the First Aid Squad submit receipts for projects and funding paid upon receiving these receipts. The Committee approved the additional funding for the pagers for the First Aid Squad. The Committee approved the additional funds for the Fire Department to be released upon submission of the receipts.

The Committee discussed the cost of the repairs to the firehouse concrete apron. Mayor Conkling commented that the Road Department would be able to do this project at a much lower cost. Mr. Perigo will work up some numbers for the cost to do the apron. Mr. Zschack will check with the insurance agent since firehouse is not township owned property. Mrs. Phillips suggested that some of the volunteer firemen might be available to assist with demolishing the concrete. Mayor Conkling and Mrs. Raffay will meet with Mr. Perigo to examine the apron.

Mr. Zschack informed the Committee that the Township received \$240,000.00 grant for the Mackerley Road redevelopment project. The plan is to complete Mackerley Road from County Route 611 to Eagles Nest Road. The cost to the Township will be approximately \$49,000.00. This will enable the Road Department to mill and pave Woodfield Road, Fox Run and Woods Trail in addition to the Greendell Post Office parking lot.

Mrs. Padula would like to introduce the budget March 19, 2018. Mrs. Phillips requested that the Committee be notified of the state numbers when received. The Committee thanked Mrs. Padula for a fantastic job!

- b. **Soil Conservation** - Mr. Zschack noted that this discussion was carried from the February 5, 2018, meeting however the Township Attorney and the Township Engineer need additional time to review the procedure for the under 5,000 square foot lots. This discussion will be carried to the March 5, 2018, Committee Meeting.
- c. **Procedure for Sussex County Agricultural Development Board (SCADC) Application Review** - Mr. Zschack stated that the Land Use Board discussed the application process at their last meeting. Mayor Conkling stated the Land Use Board feels that a subcommittee should be involved in the SCADC application process. Mayor Conkling explained there is a minimum of 10 days' notice from the date of application to the hearing. Mayor Conkling suggested that a subcommittee consisting of members of the Township Committee, Township Engineer, Township Attorney and a representative of the Land Use Board review the application prior to the hearing if time allows. The Township Engineer would file a written report to the SCADC. The Township Attorney is typically present at the hearing. Mayor Conkling directed the Township Attorney to draft a policy for the Committee's review at the next meeting.

OLD BUSINESS:

- a. **Adoption Ordinance 2018-02 and Public Hearing - Adopt a New Section 2-64 To Chapter II, Article XIV of the Code of Green Township Regarding Disabled Veterans Tax Refunds**

Mayor Conkling opened the meeting for public comments.

Mrs. Josephine Fracasso, 111 Hibler Road, asked if the disabled veterans refund includes all the taxes paid to the township. Mayor Conkling explained the ordinance would allow a maximum of one calendar year. Mrs. Fracasso asked how this impacts the township if those property taxes are not being paid. Mayor Conkling stated this is a State Statute required by law.

Mrs. Phillips explained there are several properties in town that qualify for disabled veteran. The ordinance allows a limitation on the look back refund period between the time application and time of approval. This ordinance allows the Township to limit exposure on the look back period.

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Mrs. Phillips motioned to closed public hearing and adopt the ordinance.

Seconded: Mrs. Raffay

Discussion: Mr. Qarmout asked the Township Attorney when the look back period starts. The Township Attorney explained the retroactive aspect begins when the required documentation including the total disability termination letter is issued by the United States Department of Veterans Affairs. The Statute provides the Township may retroactively lookback. The ordinance provides a cap on the lookback period up to a maximum of one year from date of application. Mr. Qarmout questioned if a home is jointly owned by a 100% disabled veteran and a non-veteran is there any mention of 50% of ownership. The Township Attorney reviewed the Statute and stated that the exemption applies to the legal owner who must occupy the home as well as the surviving spouse or domestic partner. There is no mention of a percentage under the State Statute.

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip				X
Mrs. Phillips	X			
Mr. Qarmout	X			
Mrs. Raffay	X			
Mr. Conkling	X			

- b. Resolution 2018-40 - Certification of Compliance with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"

Motion: Mrs. Phillips

Seconded: Mrs. Raffay

Discussion: Mrs. Raffay asked if the employment application has been reviewed to ensure that Green Township is in compliance. Mrs. Phillips asked if any of this language should appear in the Employees Policy and Procedures Manual. The Township Attorney stated that she and the Township Clerk are in the process of compiling changes to the Handbook and will include verbiage concerning background checks. The Township Attorney will review the employment application, however ensured that this would not impact the adoption of the resolution.

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip				X
Mrs. Phillips	X			
Mr. Qarmout	X			
Mrs. Raffay	X			
Mr. Conkling	X			

NEW BUSINESS:

- a. Introduction Ordinance 2018-03 - Amend Section 30-34.3 of the Revised General Ordinance of the Township of Green for the Purpose of Amending the Uses Permitted in the Agricultural and Residential Zoning Districts (Public Hearing March 19, 2018)

Mrs. Raffay motioned to introduce the Ordinance and move to Public Hearing on March 19, 2018.

Seconded: Mr. Qarmout

Discussion: Mrs. Phillips commented that it was decided to narrow down the items that would appear to affect services to the Township. A discussion ensued concerning permitted uses on public facilities and private properties. The Committee agreed to remove section 1c from the proposed ordinance. The ordinance will be reviewed by the Land Use Board for consistency with the Master Plan once introduced by the Township Committee. The Township Attorney stated that the Ordinance should be reintroduced with the new changes.

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip				X
Mrs. Phillips		X		
Mr. Qarmout		X		
Mrs. Raffay		X		
Mr. Conkling		X		

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b. Resolution 2018-55 - Appoint Yvonne Hernandez to Environmental Advisory Committee

Motion: Mr. Qarmout

Seconded: Mrs. Raffay

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip				X
Mrs. Phillips	X			
Mr. Qarmout	X			
Mrs. Raffay	X			
Mr. Conkling	X			

c. Resolution 2018-56 - Appoint Yvonne Hernandez to Recreation Advisory Committee

Motion: Mr. Qarmout

Seconded: Mrs. Raffay

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip				X
Mrs. Phillips	X			
Mr. Qarmout	X			
Mrs. Raffay	X			
Mr. Conkling	X			

d. Resolution 2018-57 - Authorize Air System Cleaning

Motion: Mrs. Phillips

Seconded: Mrs. Raffay

Discussion: Mr. Zschack specified the cleaning would be completed at the Municipal Building, the DPW Building and the two Post Office Buildings.

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip				X
Mrs. Phillips	X			
Mr. Qarmout	X			
Mrs. Raffay	X			
Mr. Conkling	X			

PUBLIC COMMENTS AND/OR QUESTIONS:

Mrs. Jackie Espinoza, JCPL, 56 Hampton House Road, and Vice President of the Sussex County League of Municipalities. Mrs. Espinoza informed the Committee of an upcoming meeting entitled "Municipal Intervention" on March 15, 2018. Members of law enforcement, emergency responders and elected officials are invited to participate in a panel discussion addressing the opioid epidemic. After the panel discussion, there will be a networking session for municipalities to share ideas. Mrs. Espinoza also informed the Committee that JCP&L is being proactive in removing ash trees along power lines. The emerald ash borra is harmfully affecting the ash trees.

MATTERS FROM THE GOVERNING BODY: Mrs. Raffay stated that the fire department is pushing to run a junior program. In speaking with other towns, Mrs. Raffay noted concerns about spending money on training fire fighters and they end up not staying in the area. Is there a plan in place so that money is not being spent only to lose fire fighters who move away. Mayor Conkling noted that this is also an issue with first aid responders, however there is not much that can be done.

Mrs. Phillips stated that on February 8, 2018, correspondence was received from the Recreation Advisory Committee regarding upcoming events. One of the events listed a Community Cookbook to be sold for profit to be placed into an escrow account for the Bicentennial Celebration in 2024. Mrs. Phillips is concerned that the Recreation Advisory

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Committee decided to do the cookbook, however there was no presentation to the Township Committee. They are an advisory committee that should present their ideas and an explanation of where these profits would potentially go to the Township Committee. The Township has been budgeting money for a bicentennial celebration. Mayor Conkling suggested asking the Recreation Committee for a written explanation and/or presentation of what they are requesting to do. In the meantime, the cookbook flyer will be removed from the website.

Mrs. Phillips brought up line striping the township roads, particularly ingress and egress roads. Some of the existing lines are not visible any longer. Mr. Perigo commented that in the past the majority of the Township Committee did not want striping on township roads. Township roads that receive grant money are lined per DOT requirements. The Township Attorney advised to defer to the Township Engineer. Mr. Perigo was asked to obtain a cost estimate.

Mayor Conkling asked about the old DPW building (Tranquility Post Office). Mr. Perigo stated that he simply forgot. When the weather gets warmer he will begin the work.

Mayor Conkling explained that at the last Committee meeting, Mr. Chirip mentioned the Zoning Officials' decision on a Land Use application that was appealed by a resident. Mr. Chirip informed the Committee that the resident will be looking for their money back. Mayor Conkling directed the Township Clerk to send correspondence requesting written clarification on the refund. Mr. Zschack stated that a letter was sent however there has been no response to date.

Mayor Conkling asked for an update on the fire alarm system. The Township Clerk met with the electrician to discuss certain wiring. Mr. Zschack also met with the State Fire Marshall. Mr. Zschack is incorporating the information received to prepare the Request for Proposal. Mayor Conkling suggested Mr. Zschack contact the Fire Department to discuss the type of fire alarm system they are requesting on their 2018 list of budget priorities.

Mayor Conkling complimented the Road Department on the recent snow removal.

MATTERS FROM THE TOWNSHIP CLERK: Mr. Zschack noted the following:

The Township has been informed that it has received a NJDOT 2018 Municipal Aid grant totaling \$240,000.00 for the improvements to Mackerley Road. The total estimated construction cost is \$250,875.00 with inspection and testing at \$37,628.74. The total estimated cost of the project is \$288,503.74. The Township will need to fund approximately \$49,000.00.

The NJDEP has notified the Township that they have approved the Level 2 Assessment and the proposed corrective action plan. This plan is to install an ultraviolet light treatment system in the Municipal building on or before May 29, 2018. While this system is being installed we will also install a water softener to extend the life of plumbing fixtures.

Elizabethtown Gas has notified the Township that there is an agreement in place for the assignment and transfer of substantially all assets, including its municipal consents and local distribution facilities to ETG Acquisition Corp., a subsidiary of South Jersey Industries (SJI). A resolution will be presented to the Township Committee on March 5th in which Green would consent to the transfer of Elizabethtown's rights and obligations.

Both the DPW and Municipal buildings were inspected by the New Jersey Bureau of Fire Code Enforcement. The DPW garage has some minor violations that we need only to provide some information by March 17, 2018. For Municipal building we must provide outside lighting for all exits. Mr. Perigo stated there is outside lighting at all exits. The major item is the removal of the stove in the downstairs activity room or installation of a fire suppression system by March 17, 2018. What is the pleasure of the Committee? The Committee agreed to remove the stove.

The Recreation Advisory Committee received a request to work with a golf instructor from Hackettstown. They would sponsor clinics and offer discounts to residents. After a brief discussion, it is the consensus of the Committee to not get involved. The golf range would be permitted to display a flyer on the bulletin board in the municipal building.

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MATTERS FROM THE TOWNSHIP ATTORNEY: No matters for discussion.

MATTERS FROM THE MUNICIPAL DEPARTMENT HEAD:

Mr. Perigo purchased a new snow plow for the mason dump truck, which is not working out as planned. The plow is not designed for the roadwork to be done and is causing Mr. Perigo to spend money repairing the blades. Mr. Perigo recommends holding onto that plow to be used in larger snowstorms and purchasing another straight blade plow. The Committee authorized the purchase of a new snow plow with money previously budgeted.

PUBLIC COMMENTS AND/OR QUESTIONS:

Mrs. Josephine Fracasso, 111 Hibler Road, asked who pays for the engineer to attend the meetings discussed earlier. Mayor Conkling explained that Land Use Board applicants have money in escrow to cover the costs associated with their application. Under Right to Farm, applicants apply to the Sussex County Agricultural Development Board. The Township does not have jurisdiction over these applications under the Right to Farm Act. There are concerns from the Land Use Board and the Township Committee. In order for the township to be involved in the discussion, the township would appear at the county during the hearing. This procedure happens infrequently.

Mrs. Fracasso asked what the \$65,000.00 to the Fire Department will be used for. Mayor Conkling answered the money will be used for their needs for their working capital.

Mrs. Fracasso questioned why the gate at EverGreen Park is often closed. Mayor Conkling explained the gate remains closed when snow or ice covers the walkway for safety reasons. Mrs. Fracasso commented that the Township is paying to open and close the gate each day however there are many days where the gate remains closed. Mrs. Fracasso feels that the gate should remain closed for the winter season rather than continue to pay when snow covered. Mayor Conkling stated the Committee will consider this for next winter season.

Mrs. Fracasso commented that striping the roads becomes a problem when there is farm equipment driving on the township roads.

Mayor Conkling closed public session.

Mayor Conkling asked Mr. Perigo what happened to the gate that was to be installed at Papa Park. Mr. Perigo stated the gate was installed at the trail at EverGreen Park after the trail was cleared. Mr. Perigo stated that he will order a new gate for Papa Park.

EXECUTIVE SESSION: Resolution ES2018-01 - Personnel Matters

Mr. Qarmout motioned to enter Executive Session at 9:04 p.m.

Seconded: Mrs. Raffay

Discussion: None

All were in favor.

The Committee returned to public session at 9:44 p.m. Mrs. Raffay motioned to adjourn Executive Session with minutes to be released upon conclusion of the matter.

Seconded: Mr. Qarmout

Discussion: None

All were in favor.

A motion was made by Mrs. Phillips to approve CPWM courses at Rutgers University continuing studies for a total of 10 classes not to exceed \$6,500.00 for the Municipal Clerk.

Seconded: Mrs. Raffay

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip				X

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Mrs. Phillips	X			
Mr. Qarmout	X			
Mrs. Raffay	X			
Mr. Conkling	X			

Mayor Conkling requested to defer to matters from the Governing Body members. Mayor Conkling stated that he and Mrs. Raffay met separately with Mr. Perigo concerning the pumper fire truck. The fire department can no longer use the pumper truck. Mr. Perigo feels the truck would be beneficial for street sweeping in addition to cleaning out or flushing drains. The truck can also be used for watering in the event of a drought. Mayor Conkling suggested to use the truck for one year to determine if it is worthwhile to keep. The truck can be stored in the old firehouse. Mrs. Phillips requested a log be kept of the trucks usage, cost and maintenance.

Mrs. Phillips reminded the Committee of the Thank You Party to be held this Sunday. Mayor Conkling asked the Deputy Clerk to send reminders to the Committees and Boards.

ADJOURNMENT:

Mrs. Phillips motioned to adjourn at 9:52 p.m.

Seconded: Mr. Qarmout

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip				X
Mrs. Phillips	X			
Mr. Qarmout	X			
Mrs. Raffay	X			
Mr. Conkling	X			

*ALL RESOLUTIONS AND ORDINANCES ARE ATTACHED TO AND MADE PART OF THESE MINUTES


 Mark Zschack, RMC
 Township Clerk

Date Approved: March 5, 2018

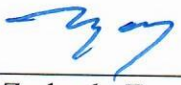
RESOLUTION 2018-53
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

APPOINT FIRE FIGHTER

BE IT RESOLVED by the Township Committee of the Township of Green to appoint Brian Peralta as a member of the Green Township Volunteer Fire Department effective this date.

DATED: February 21, 2018

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on February 21, 2018.



Mark Zschack, Township Clerk

cc: Chief Tom Charles

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip						√
Mrs. Phillips	√		√			
Mr. Qarmout		√	√			
Mrs. Raffay			√			
Mr. Conkling			√			

RESOLUTION 2018-54
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

DONATION TO SUSSEX COUNTY ECONOMIC DEVELOPMENT PARTNERSHIP

BE IT RESOLVED, by the Township Committee of the Township of Green, County of Sussex, State of New Jersey, does hereby authorize a 2018 contribution to the Sussex County Economic Development Partnership, Inc. in the amount of \$200.00.

DATED: February 21, 2018

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on February 21, 2018.



Mark Zschack, Township Clerk

cc: Linda Padula, CFO

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip						√
Mrs. Phillips	√		√			
Mr. Qarmout		√	√			
Mrs. Raffay			√			
Mr. Conkling			√			

ORDINANCE NO. 2018-02

TOWNSHIP OF GREEN, COUNTY OF SUSSEX, STATE OF NJ

AN ORDINANCE ADOPTING A NEW SECTION 2-64 TO CHAPTER II, ARTICLE XIV OF THE CODE OF GREEN TOWNSHIP REGARDING DISABLED VETERANS TAX REFUNDS

WHEREAS, pursuant to N.J.S.A. 54:4-3.30, the dwelling house and lot whereon same is erected of any veteran who has been honorably discharged or honorably released from military service due to a 100% permanent disability as declared by the United States Department of Veterans Administration shall be exempt from taxation on their property when a proper claim is made; and

WHEREAS, pursuant to the New Jersey Superior Court decision in Del Priore v. Edison Township 26 N.J. Tax 502 (2012), a municipality has discretion to grant or deny a taxpayer a retroactive refund of property taxes that have been paid from the effective date of the disability as determined by the United States Department of Veterans Administration as set forth in N.J.S.A. 54:4-3.32; and

WHEREAS, retroactive refunds may have a significantly adverse financial impact on the Township and its taxpayers and are not reimbursed to the Township by the State; and

WHEREAS, the Township Committee of the Township of Green desires to establish a formal policy providing a retroactive refund of property taxes, if timely filed, for a period of no greater than the calendar year in which the request is filed;

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Green that a new Section 2-64 of Chapter II, Article XIV of the Code of the Township of Green is hereby adopted, as follows:

Section 1. A new Section 2-64, "100% Disabled Veterans Tax Refund" of Chapter II, Article XIV shall be adopted, as follows:

2-64 100% Disabled Veterans Tax Refund.

For a veteran, or his or her surviving spouse or domestic partner, entitled to exemption under N.J.S.A. 54:4-3.30, after a formal written request for retroactive refund of property taxes, submitted to the Township Tax Assessor with all required documentation, including the Total Disability Termination Letter issued by the United States Department of Veterans Affairs, the Township Committee, by appropriate resolution, shall refund taxes previously paid only for the calendar year in which the claim of the veteran, or his or her surviving spouse or domestic partner was submitted to the Township Tax Assessor.

ORDINANCE 2018-02
TOWNSHIP OF GREEN, COUNTY OF SUSSEX, STATE OF NJ

No further or additional refund of taxes shall be permitted, regardless of the date of the disability of the veteran as determined by the United States Department of Veterans Affairs.

SECTION 2 - SEVERABILITY

If any provision of this Ordinance or the application of this Ordinance to any person or circumstances is held invalid, the remainder of this Ordinance shall not be affected and shall remain in full force and effect.

SECTION 3 - REPEALER

All ordinances or parts of ordinances or resolutions that are inconsistent or in opposition to the provisions of this Ordinance are hereby repealed in their entirety.

SECTION 4: EFFECTIVE DATE

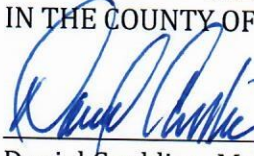
This Ordinance shall take effect immediately upon adoption and publication in accordance with law.

ATTEST:



Mark Zschack, Township Clerk

TOWNSHIP OF GREEN,
IN THE COUNTY OF SUSSEX



Daniel Conkling, Mayor

INTRODUCED: February 5, 2018
PUBLIC HEARING: February 21, 2018
ADVERTISED ADOPTION: February 25, 2018

ADVERTISED: February 8, 2018
ADOPTED: February 21, 2018

Record of Vote - Introduction:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip			√			
Mrs. Phillips		√	√			
Mr. Qarmout	√		√			
Mrs. Raffay			√			
Mr. Conkling			√			

Record of Vote - Adoption:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip						√
Mrs. Phillips	√		√			
Mr. Qarmout			√			
Mrs. Raffay		√	√			
Mr. Conkling			√			

RESOLUTION 2018-40
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

**GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE
UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S
"Enforcement Guidance on the Consideration of Arrest and Conviction Records in
Employment Decisions Under Title VII of the Civil Rights Act of 1964"**

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Green, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

DATED: February 21, 2018

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on February 21, 2018.



Mark Zschack, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip						√
Mrs. Phillips	√		√			
Mr. Qarmout			√			
Mrs. Raffay		√	√			
Mr. Conkling			√			

RESOLUTION 2018-55
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
SUSSEX COUNTY, NEW JERSEY

ENVIRONMENTAL COMMITTEE APPOINTMENTS

BE IT RESOLVED by the Township Committee of the Township of Green in the County of Sussex and State of New Jersey that the following appointments as members of the Green Township Environmental Committee commencing February 21, 2018, were made:

Matthew Fox	3 year term expiring December 31, 2018
Cynthia Moyano	3 year term expiring December 31, 2020
Jeff Wilson	3 year term expiring December 31, 2019
Ellen Lessin (replacing Richard Vohden)	3 year term expiring December 31, 2018
Michael Muller (replacing Michael Viersma)	3 year term expiring December 31, 2018
Dennis Walker (Alternate No. 1)	2 year term expiring December 31, 2019
Yvonne Hernandez (replacing Open Position) (Alternate No. 2)	1 year term expiring December 31, 2018

DATED: February 21, 2018

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on February 21, 2018.



Mark Zschack, Township Clerk

cc: Sheri Janoski, Environmental Committee Secretary

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip						√
Mrs. Phillips			√			
Mr. Qarmout	√		√			
Mrs. Raffay		√	√			
Mr. Conkling			√			

RESOLUTION 2018-56
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
SUSSEX COUNTY, NEW JERSEY

RECREATION COMMITTEE APPOINTMENT

BE IT RESOLVED by the Township Committee of the Township of Green in the County of Sussex and State of New Jersey that the following appointment as member of the Green Township Recreation Committee commencing February 21, 2018, was made:

Patty DeClesis	1 year term expiring December 31, 2018
Gladys Golder	1 year term expiring December 31, 2018
Brenda Grasso	1 year term expiring December 31, 2018
Brad Jones	1 year term expiring December 31, 2018
Colleen McLean	1 year term expiring December 31, 2018
Yvonne Hernandez (Replacing Danielle Conklin)	1 year term expiring December 31, 2018
Vacant Position	1 year term expiring December 31, 2018

DATED: February 21, 2018

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on February 21, 2018.



Mark Zschack, Township Clerk

cc: Kim Mantz, Recreation Secretary

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip						√
Mrs. Phillips			√			
Mr. Qarmout	√		√			
Mrs. Raffay		√	√			
Mr. Conkling			√			

**RESOLUTION 2018-57
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ**

AUTHORIZING THE AWARD OF A CONTRACT FOR AIR SYSTEM CLEANING

WHEREAS, the Green Township Municipal Clerk has determined a need to have the air systems cleaned in various buildings owned by Green Township; and

WHEREAS, the Township received two (2) proposals for the cleaning of the air systems at the Municipal Building, DPW Garage, Greendell Post Office and Tranquility Post Office; and

WHEREAS, Affordable Ductworx, 6 Buckingham Court, Newton NJ 07860 submitted a quote totaling \$7,005.00.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Green that the Mayor and/or Clerk is authorized to enter into an agreement with Affordable Ductworx, for the cleaning of the air systems at the Municipal Building, DPW Garage, Greendell Post Office and Tranquility Post Office, at an amount not to exceed \$7,100.00.

DATED: February 21, 2018

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on February 21, 2018.



Mark Zschack, Municipal Clerk

cc: Linda Padula, CFO

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip						√
Mrs. Phillips	√		√			
Mr. Qarmout			√			
Mrs. Raffay		√	√			
Mr. Conkling			√			

RESOLUTION ES 2018-01
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975 (N.J.S.A. 10:13-12) permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, N.J.S.A. 10:4-13 requires the adoption of a resolution prior to the Township Committee going into Closed Session stating the general nature of the subject matter to be discussed and generally the time and circumstances under which the discussion conducted in Closed Session can be disclosed to the public;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Green, County of Sussex, State of New Jersey as follows:

1. The public shall be excluded from discussion of and action upon and hereinafter specified subject matter(s)
2. The general nature of the subject matter(s) to be discussed is as follows:

☒ Personnel ☐ Contract ☐ Real Property
☐ Public Safety ☐ Litigation/Potential Litigation ☐ Attorney-Client
3. It is anticipated at this time that the above stated subject matter(s) will be made public at the conclusion of each individual specified subject matter.
4. This resolution shall take effect immediately

Dated: February 21, 2018

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a Resolution adopted by the Township Committee at a meeting held on February 21, 2018.



Mark Zschack, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip						√
Mrs. Phillips			√			
Mr. Qarmout	√		√			
Mrs. Raffay		√	√			
Mr. Conkling			√			